



GURU GOBIND SINGH
INDRAPRASTHA
UNIVERSITY
NEW DELHI

EXAMINATION DIVISION (O/o the COE)

No. GGSIPU/EXAM/COE/2026/649

Dated: 12.03.2026

NOTICE

Sub: Submission of Registration Chart for forthcoming End Term Semester / Annual Examinations of the University May - June 2026.

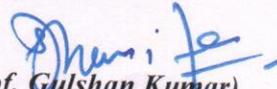
To facilitate the submission of the Registration Chart for the End Term Semester / Annual Examinations, tentatively scheduled for **May – June 2026**, University Schools of Studies, University Centers, and Affiliated Institutions/Colleges are requested to submit the Registration Chart online via the University portal. A link with detailed instructions for the submission will be provided on **Thursday, 12th March 2026**, to the email IDs of the University Schools of Studies and Affiliated Institutes registered with the Examination Division. This link will remain valid until **Monday, 23rd March 2026**.

Students admitted in the Academic Year 2025-26 across various programs, whose names do not appear in the Registration chart, are required to fill the OMR sheet (Manually). All USS and affiliated institutes are, therefore, requested to collect the necessary Blank OMR sheets from the Conduct Branch as needed.

Late fee for registration (regular/reappear) after due date will be charged as per notification issued vide no. GGSIPU/EXAM/COE/2022/3828 dated 12.07.2022 (S. No. 03). A copy of the notification is attached.

All the University Schools of Studies / Affiliated Institutes are requested to kindly submit the hard copy of the Registration Chart alongwith reappear fee details (in duplicate alongwith filled OMR sheets, if any) to the Conduct Branch as per stipulated date given above.

All the stakeholders are requested to adhere to the above mentioned schedule.


(Prof. Gulshan Kumar)
Controller of Examinations

Copy to:

1. All Deans/ Directors/Principals of USS / Affiliated Institutes.
2. In-charge (Results), Examination Division, GGS Indraprastha University, Delhi.
3. In-charge (Server), Examination Division, GGS Indraprastha University, Delhi.
4. In-charge (EDP), Examination Division, GGS Indraprastha University, Delhi.
5. A.R. to VC for kind information of Hon'ble Vice-Chancellor, GGS Indraprastha University, Delhi.
6. AR. to Registrar for kind information of Registrar, GGS Indraprastha University, Delhi.
7. SO to COF for kind information of Controller of Finance, GGS Indraprastha University, Delhi .
8. Manager, Indian Bank.
9. Project Director UITS – for uploading the Notice on the University Website.
10. Office Copy


(Y.S. Kataria)
In-charge (Conduct)

NOTIFICATION

This notification is in supersession of the earlier rates of various Examination Fees approved in 66th Meeting of the Board of Management dt. 06.08.2018. The revised rates for various Examination Fees are approved as per following in 77th Meeting of the Board of Management dt. 14.06.2022. It is effective from 1st August, 2022.

RATES OF VARIOUS EXAMINATION FEES

S. N.	Types of Examinations Fees/Items(s)	Rates (w.e.f. 1 st August, 2022)
1	Reappear Examination Fees	Reappear fee per subject/ paper Rs. 1200/-
2	Supplementary Examination under Ordinance 10,11 & 25 Examination Fees	Reappear fee per subject/ paper Rs. 1200/-
3	Late Fees	Late fee for registration (regular/reappear) after due date within one week of delay: Rs.3000/- and after one week upto 04 weeks (before one week of commencement of examination) of due date: Rs. 6000/-
4	Rechecking Examination Fee per paper (Semester/ Annual)	Rs. 1000/-
5	Issue of Duplicate Examination Admit Card	Rs. 1000/-
6	Issue of Duplicate Mark Sheet per Semester/ Annual (upto 5 years)	Rs. 3000/-
7	Issue of Duplicate Mark Sheet per Semester / Annual (above 5 years)	Rs. 5000/-
8	Issue of Duplicate Consolidated Mark Sheet of the Programme or Provisional Certificate (Current Year/ Session upto six months of issuance of the original document)	Rs. 2500/-
9	Issue of Duplicate Consolidated Mark Sheet of the Programme (upto 5 years)	Rs. 5000/-
10	Issue of Duplicate Consolidated Mark Sheet of the Programme (above 5 years)	Rs. 7000/-
11	Issue of Duplicate Degree for a Programme (upto 5 years)	Rs. 8000/-
12	Issue of Duplicate Degree for a Programme (above 5 years)	Rs. 10000/-
13	Fees per paper for the arrangement of writer for accidental cases.	Rs. 2000/-
14	Transcript upto 5 years	Rs.2000/- each & Rs.10000/- for 25 transcripts
15	Transcript above 5 years	Rs.4000/- each & Rs.20000/- for 25 transcripts
16	Inspection of Answer Sheet as per Regulation	Rs. 2500/-
17	Providing Certified Copy of Evaluated Answer Sheet as per Regulation	Rs. 3000/-

Approved by the BoM in its 77th Meeting dt. 14.06.2022

S. N.	Types of Examinations Fees/Items(s)	Proposed Rates
18	Attestation of Documents	Rs. 500/- per document
19	Transcript to be sent through digital mode from official E-mail I.D. of the concerned Result Branch on request of the University/ Institute/ Agency	Rs. 5000/- per University / Institute/ Agency (Indian / Foreign)
20	Issue of Transcript / Duplicate Semester Marksheet / Duplicate Consolidated Marksheet / Duplicate Provisional Certificate, shall be made available in 05 working days on 'Tatkal' basis over and above the prescribed fee.	Rs. 5000/- per document
21	Verification and Authentication of students' qualification etc. from the Private Agencies within India.	Rs. 3000/- per candidate
	The Government Agencies are exempted from the verification charges.	--
22	Transcript if applied from Abroad and to be sent to Abroad in Universities/ Institutes/ Agency including verification / authentication of student qualification etc if applied.	US \$100 per transcript per University/ Institute/ Agency (upto 05 years) US \$150 per transcript per University/ Institute/ Agency (above 05 years) (Equivalent INR)
	If Transcript is required to be sent Abroad in 05 working days of applying on 'Tatkal' basis extra fee will be charged over and above the prescribed fee.	US \$50 per transcript per University/ Institute/ Agency (Equivalent INR)
23	Issue of Degree (before Convocation)	Rs. 5000/-
24	Issue of Confidential Result	Rs. 5000/-
25	Issue of any other certificate	Rs. 1000/-
26	Correction/ updation of Degree Certificate	Rs. 1000/-

This is issued with approval of the Competent Authority.


(Nar. R.)

Controller of Examinations

No. GGSIPU/EXAM/COE/2022/3828

Dated: 12th July, 2022

Copy to:

1. All Deans/ Directors/Principals, USS/ University Centres and Affiliated Institutes/ Colleges, GGSIP University, Delhi
2. Director (Academic Affairs), GGSIP University, Delhi
3. Director (Development), GGSIP University, Delhi
4. Controller of Finance, GGSIP University, Delhi
5. Controller of Examinations-II, GGSIP University, Delhi
6. All Officers, Examination Division, GGSIP University, Delhi
7. Manager, Indian Bank, GGSIP University, Delhi
8. A.R. to Hon'ble Vice-Chancellor, GGSIP University, Delhi - *for information please.*
9. AR. to the Registrar, GGSIP University, Delhi - *for information please.*
10. UITS, GGSIP University, Delhi – for uploading on the University Website
11. Office copy


(Nar. R.)

Controller of Examinations

Approved by the BoM in its 77th Meeting dt. 14.06.2022